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State Nodal Officer (MDM)
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School & Mass Education Department, Odisha.



No. 1261 /SPMU, Dt. 01-08-2015
S&ME (MDM)-323/2013

To

All District-Education Officer- cum- District Nodal Officers,
District Project Management Unit (DPMU), Mid-Day Meal, Odisha.

Sub: Replacement of Authorization of Joint Signatories under MDM Programme

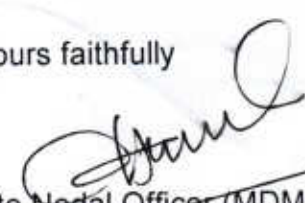
Madam/Sir,

I am to inform you that a decision was formed in the State Level Workshop-cum-Review Meeting held on 10.06.2014 under the chairmanship of Honble Minister about MDM account management at the district end. In this regard, it was directed Vide Memo No-785/dtd.04.07. 2014 that the joint signatory of MDM accounts would be DEO & ADEO or HQRS Block Education Officers (HQ. BEOs) in place of DPC, SSA to drawal and disburse the funds for smooth management of Mid-Day Meal programme.

So, necessary change may be effected accordingly.

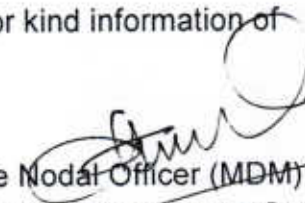
Yours faithfully

Encl: Memo No-785/dtd.04.07. 2014


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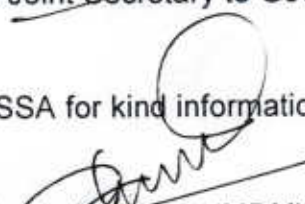
Memo No. 1262 Dt. 01-08-2015

Copy forwarded to PS to Commissioner-cum-Secretary for kind information of Commissioner-cum-Secretary.


State Nodal Officer (MDM) &
Ex-Officio Joint Secretary to Govt.

Memo No. 1263 Dt. 01-08-2015

Copy forwarded to all District Project Coordinators, RTE-SSA for kind information & necessary action.


State Nodal Officer (MDM) &
Ex-Officio Joint Secretary to Govt.

Minutes of State Level MDM Workshop-cum Review Meeting

Venue	:	R.D. Conference Hall, Odisha Secretariat
Date	:	10.06.2014
Conducted by	:	Commissioner-cum-Secretary, S&ME Dept.
Chaired by	:	Hon'ble Minister, S&ME Dept.
Participants	:	30 District Education Officers, 20 Selected Block Education Officers, SPMU Staff, Directors of RMSA, SCERT, SRC & SNO (MDM), Additional Secretary, School & Mass Education Dept. and Resource Person from UNICEF. The list is annexed.

The first State Level MDM Workshop-cum-Review Meeting for the District Education Officers was held with the twin objectives of orienting them with the MDM norms, guidelines, budget, outcome etc., reviewing and setting targets to make Mid-Day Meal more healthy, hygienic and nutritious.

The whole day programme was divided into three sessions. After presenting a motivational video on Crusade against Kuposan (Malnutrition) the first session commenced.

In the first session, the flagship programme of Mid-Day Meal highlighting Nutritional Status in BRIC Countries, Genesis of MDM, General Budget, and Critical Gap in Nutrition was explained to the participants.

In the second session, the district wise performance review was taken up highlighting the **Findings of Joint Review Mission and Monitoring Institute**, School Health Programme, MIS Data Entry, Capacity Building, Grievance Management, Construction of Kitchen Shed, Procurement and Utilisation of Kitchen Devices.

In the third session, the best innovative practices of different schools were shared and the participants were grouped into A, B and C with the topics of **Group-A**: Challenges faced by District Administration in terms of Administrative, Financial, Monitoring and Implementation, **Group-B**: Mid-Day Meal Management at School level- with or without teacher, **Group-C**: Monitoring is critical to Mid-Day Meal success for deliberation and

suggestion. The group leaders of three groups very critically analysed the issues assigned to them and presented their respective stands.

Honourable Minister and Commissioner-cum-Secretary shared their deliberation on the dais and heard the discussion and viewed the presentation. The salient issues discussed and decisions taken on these are as follow.

- **Fund Flow** has been streamlined. District Education Officers were asked to release quarterly allotments to schools to avoid disruption of MDM for fund paucity. This time steps are afoot to directly send the honorarium of Cook-cum-Helper to their accounts from SPMU. The guidelines in this regard has been sent to all of them vide letter No.617/dtd.04.06.2014 which was reiterated to be adhered to.
- **Food Grains** i.e. MDM rice shall be lifted and stored as per need avoiding damage and shortage.
- **MDM Coverage:** Concern was expressed with regard to coverage of children. It was pointed out that some districts like Anugul, Bolangir, Cuttack, Jharsuguda, Kendrapada, **Khordha**, Koraput, Malkangiri, Nabrangpur, Rayagada, & Sambalpur at primary level in (2013-14) have recorded less than state average i.e 83% in which Khordha district has performed poorest covering 68%. At the Upper Primary level, 9 districts (Bhadrak, Boudh, cuttack, Jajpur, Jharsuguda, Kandhamal, Kendrapada, **Khordha** & Nabarangpur have recorded below state average i.e. 78% in which Khordha has again performed the poorest i.e. 57%. All were impressed to check enrolment, attendance, MDM consumption coverage and correct data entry into the MIS portal to avert any poor ranking in the national merit index.
- The mechanism of monitoring, collecting and collating of data, MIS portal mismatch in figures were pointed out with the tips to be vigilant against such errors in future.
- All the District Education Officers were apprised to ensure implementation of MDM Quality Protocol, MDM contingency plan to have a Zero Mishap year for MDM in 2014-15.
- Commissioner-cum-Secretary informed to all District Education Officers about the score card system of Govt. of India in which

states are ranked on the basis of different indicators like Coverage of Children, Food grain utilisation, Funds utilisation, Monitoring & Supervision, and Infrastructure and health. She pointed out that towards the 3rd Quarter of the year 2013-14 after taking over charge of MDM by District Education Officers, the things have improved and the Odisha rank has gone up from 23 to 13. But she urged them to give their best to improve further and be the leader.

- Sharing the best practices of Odisha and Tripura, Secretary expected from all the District Education Officers to ensure Multi Tap Multi Cap system in all schools. The construction of child friendly MTMCS is already in place in some schools of Kendrapada, the Tripura model of Dinning Hall and Kitchen Garden can guarantee smile while dinning if implemented in Odisha.
- The most important agenda of discussion was about progress in the construction of Model Kitchen Sheds "**Ama Madhyan Bhojan Rosei Ghar**". On review, it was revealed that barring a few districts like Jagatsinghpur, Dhenkanal and Koraput, others have not made much headway. It was a matter of worry for everybody that without a good Kitchen Shed MDM quality, cooking ambience and hygiene etc. cannot be ensured. So all were impressed upon the necessity, urgency and priority of this item to pursue and finish within one month. It was very emphatically made clear that Kitchen Sheds must be in place before monsoon to avert any threat to safe cooking. Although DPCs are the executive agency, District Education Officers being the District Nodal Officers of MDM have an onerous responsibility in monitoring the programme.
- Another area of immediate action is capacity building of Cook-cum-Helper. It was decided to chalk out an action plan on cascading model for training the Cook-cum-Helper hundred percent. It was also resolved to seek the help of Akshay Patra Foundation if needed.
- Secretary focussed to conduct component wise state specific district ranking system.

- Mid-Day Meal Accounts need to be opened separately in such schools where MDM accounts have been maintained in SSA/School accounts.
- Data compilation needs to be matched with DISE & MDM data while reporting.
- Another important decision with regard to lessening the MDM burden of teachers was discussed and debated. A policy proposal was communicated to take suggestions from different groups. It was agreed to
 - ❖ Put in place a clear cut guideline on Cook-cum-Helper engagement/disengagement.
 - ❖ Skilled hands for MDM management at District level and school level.
 - ❖ Delegate financial power to District Education Officer upto Rs.20,000/- for contingency and all routine fund transfer as per norm.
 - ❖ Ensure joint signature of cheque by DEO & ADEO or HQRS BEO in place of DPC.

To sum-up the Jobs of District Education Officers are

1. Correct Assessment of Institutions, Enrolment, MDM Consumption, Opening Balance of Funds and Food grains from the very beginning of the year before reopening of the school.
2. Strengthening the mechanism of Data Collection, Validation and Analysis including Feeding data into MIS Portal.
3. In-time release of funds and food grains to schools.
4. Revalidating of the Cook-cum-Helper accounts and then confirming to SPMU for direct transfer of funds.
5. Strict implementation of **MDM Quality Protocol and MDM Contingency Plan** to make 2014-15 zero mishap year.
6. Submission of timely report and returns like MIS Annual Data Entry, MIS Monthly Data Entry, QPR, Grading System, School Health Programme, Inspection Reports, Review Meetings, Capacity Building Programme, District Level Steering-Cum-Monitoring Committee, & District Level Vigilance-Cum-Monitoring Committee.

7. Holding Quarterly District & Block Level Steering-cum-Monitoring Committee meeting and District Vigilance-cum-Monitoring Committee and sending the minutes with action taken reports in time.
8. Finalising the transport tender in time and ensuring leakage proof delivery.
9. Clearing payment to schools, BEO's, S&T Agents and FCI in time to avoid penalty.
10. Completion of capacity building of Cook-cum-Helpers.
11. Completion of child friendly **Multi-tap-Multi-Cap System**.
12. Completion of **Ama Madhyana Bhojana Rosei Ghara**.
13. Administration of IFA tablets with MDM to control Anemia.

To sum-up the Jobs of SPMU (MDM) are

1. Drafting clear-cut guidelines for Cook-cum-Helper engagement and their job profile.
2. Drafting guidelines for engagement of Managers at District and School level for MDM Management.
3. Policy proposal to lessen the MDM burden of teachers and if possible to free them from such type of non-academic work.
4. Direct transfer of funds to Cook-cum-Helpers.
5. Action plan for Capacity Building Programme of Cook-cum-Helper's.
6. Delegation of Finance power to District Education Officers.

Hon'ble Minister heard all the groups, their suggestions and encouraged all the District Education Officers to streamline the program, enrich the quality and scale-up new heights. He gave emphasis on completion of 'Ama Madhyan Bhojan Rosei Ghara' for cooking Mid-Day Meal in a safe & hygienic condition. He also thanked everybody for the new ideas expressed.

Commissioner-cum-Secretary finally summed up the discussion, thanked one and all.

 24/6/14

Commissioner-cum-Secretary

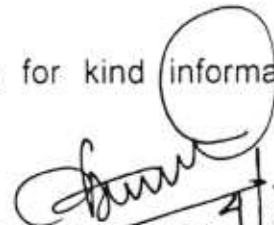


**STATE PROGRAMME MANAGEMENT UNIT
(SPMU), MID-DAY MEAL PROGRAMME,
SCHOOL & MASS EDUCATION
DEPARTMENT, GOVT. OF ODISHA, SRC
BUILDING, 1ST FLOOR, UNIT-V,
BHUBANESWAR.**



Memo No. 785/SME, Dt. 04/07/14

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