



Shri Gangadhar Sahoo, OAS

State Nodal Officer (MDM)
State Project Management Unit (MDM) &
Ex-Officio Joint Secretary to Govt.
School & Mass Education Department, Odisha.



No 1343 /SPMU, Dt. 24-08-2015
S&ME (MDM)-323/2013

To

All District Educational Officers

Sub: Entitlement of Contractual appointees to Casual Leave and Maternity Leave engaged in Mid-Day Meal Programme.

Madam/ Sir,

With reference to the subject cited above, I am directed to enclose herewith copies of the Circular and Letters viz: (a) No.39847 (225)/F, Dt.01.10.2007 (b) No.12383(225)/F, Dt.31.03.2012 (c) No.23689/F, Dt.23.06.2012 of the Finance Department and (d) No.18340/SME Dt.13.07.2012 of School & Mass Education Department regarding entitlement of contractual appointees engaged in Mid-Day Meal Programme for availing Casual Leave and Maternity Leave.

You are, therefore, requested to follow the above said instructions mentioned in the letters while sanctioning the leave to the appointees engaged in Mid-Day Meal Programme.

This is for your information and necessary action.


Yours faithfully,

Encl: As above.


State Nodal Officer (MDM) &
Ex-Officio Joint Secretary to Govt.

Memo No. 1344 DT. 24-08-2015

Copy along with copy of the enclosure forwarded to All Block Education Officers for information and necessary action.


State Nodal Officer (MDM) &
Ex-Officio Joint Secretary to Govt.

FINANCE DEPARTMENT

**NO.39847 (225)/F., Date : 01.10.07
Bt.-V-42/07**

To

The All Secretaries/
All Heads of the Department.

Sub : Absence from duty on maternity ground by Female Contractual Employees engaged in Different Departments of Government.

The Government has adopted contractual mode of engagement of personnel in different Government Establishments on bare administrative necessity after abolition of regular base level vacant entry posts. The policy of Government has been set out in Finance Department Circular No.Bt-V-47/04-55764/F., dated 31.12.2004.

2. In accordance with the above guidelines, various Departments of Government have been making contractual engagement with prior concurrence of Finance Department when there is absolute necessity in the interest of public service.

3. It is found necessary to extend maternity leave to female employees considering the fact that maternity is an inseparable right of a woman irrespective of her employment status. Besides, this benefit has already been extended to Sikhya Sahayaks engaged under Sarba Sikhya Abhijan Scheme in Orissa.

4. Now, the Government, after careful consideration have been pleased to decide that all female employees engaged in Government establishments on contract basis with consolidated remuneration and having less than two surviving children would be eligible to get full consolidated remuneration for a period not exceeding 90 days of her absence from duty on maternity ground on following conditions.

- i. Prior approval of competent authority for remaining absent from duty on maternity ground shall be obtained.
- ii. Detailed address of the employee during pre and post natal period shall be furnished.
- iii. Such contractual, employee resumes duty after expiry of the period of absence from duty on maternity ground.
- iv. A certificate from the treating physician for absence from duty on maternity ground shall be furnished.

This shall come into force with immediate effect.

**Sd/- D.P.Das
Special Secretary to Government**

Government of Odisha
Finance Department

No. 12383(725) F. dt. 31.3.2012
FIN-CS-II-LV-0003/2012

GOVERNMENT OF ODISHA
S. & M. E. DEPT.
02 APR 2012

All Departments of Government/
All Heads of Department

Sub: Absence from duty on maternity ground by Female Contractual Employees engaged in different Departments of Government.

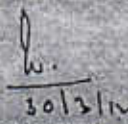
All Female employees engaged in Government Establishment on Contract basis with consolidated remuneration and having less than two surviving children are be eligible to get full consolidated remuneration for a period not exceeding 90 (ninety) days of her absence from duty on maternity ground in terms of Finance Department Circular No.39847/F., dt.1.10.2007 on certain conditions outlined therein.

Government have enhanced the ceiling of 90(ninety) days of maternity leave provided under Sub-rule(b) of Rule-194 of Orissa Service Code to 180 days in Finance Department O.M. No.51856/F., dt.7.12.2011 in respect of State Government employees.

After careful consideration Government have been pleased to decide that in respect of all female employees engaged in Government establishment on contract basis with consolidated remuneration the existing ceiling of 90 days of absence from duty on maternity ground is enhanced to 180 days subject to condition that the tenure of maternity leave will be within the contractual period in maximum.

All other conditions outlined in F.D. Circular No.39847/F., dt.1.10.2007 will remain unchanged.

This shall be effective from 1st April, 2012.


Principal Secretary to Government

(P.T.O.)

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Memo No. 12384 (255) /F., dt. 31.3.12

Copy forwarded to A.G.(Audit), Odisha, Bhubaneswar/ A.G.(A & E), Odisha, Bhubaneswar/ D.A.G., Odisha, Puri/ Secretary to Governor, Principal Secretary to Chief Minister/ All Collectors/ All F.As. and A.F.As of the Department/ All Treasury Officers, Spl. Treasury Officers, Sub-Treasury Officers/ Director General, Gopabandhu Academy of Administration, BBSR/ Director, MDRAFM, BBSR/Principal, Secretariat Training Institute, BBSR/ Secretary, O.L.A., BBSR for information and necessary action.

Memo No. 12385 (100) /F., dt. 31.3.12 Joint Secretary to Government

Copy forwarded to All Officers and all Branches of Finance Department for information and necessary action.

Memo No. 12386 /F., dt. 31.3.12 Joint Secretary to Government

Copy forwarded to the Heads of Portal Group, I.T. Centre, Odisha Secretariat for information and necessary action.

He/She is requested to launch this Circular in the Website of Finance Department for general information.

Memo No. 12387 (2) /F., dt. 31.3.12 Joint Secretary to Government

Copy forwarded to M/s Luminous Infoways Private Limited, C/o-RTI Central Monitoring Mechanism (CMM), I & P.R. Department, Government of Odisha for publishing the Circular in the R.T.I. Portal.

Joint Secretary to Government

GOVERNMENT OF ODISHA
FINANCE DEPARTMENT

No. 23689 /F
FIN-CS-2-ESTT-0026/2012

Date: 23-06-12


OFFICE MEMORANDUM

Sub.: Entitlement of Contractual appointees to Casual Leave.

Persons engaged on contractual basis and guided by Finance Department Office Memorandum No.40545/F, dt.29.8.2009 are extended with the following benefits:

- (i) Contractual employees shall be eligible (subject to exigencies of public service) for special leave of 10 days at the maximum during the period of engagement for one year. The leave will not be carried over to the next year and will lapse on completion of each year of service.
- (ii) Unauthorised absence for a continuous period of 15 days or more will automatically terminate his/ her engagement.
- (iii) Female contractual employees, who are married and have less than two surviving children, would be eligible to get the benefit of "absence from duty" on maternity ground in terms of Finance Department Circular No.12383/F, dt.31.3.12.

2. It is, however, clarified that persons engaged through outsourcing shall be guided by the terms and conditions contained in the agreement between the employer and the service provider.


22/6/12
Principal Secretary to Government

Memo No. 23690 (477)
F

Date: 23-06-12

Copy forwarded to all Departments of Government/ All Heads of Department/ A.G. (A&E), Odisha, Bhubaneswar/ A.G.(Audit), Odisha, Bhubaneswar/ DAG, Odisha, Puri/ Secretary to Governor/ Principal Secretary to Chief Minister/ All Collectors/ All FA/AFA of the Departments/ All Treasury Officers/ Special Treasury Officers/ Sub-Treasury Officers/ Director General, GAA, Bhubaneswar/ Director, MDRAFM, Bhubaneswar/ Principal, Secretariat Training Institute, Bhubaneswar/ Secretary, OLA, Bhubaneswar for information.

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23-6-12
Joint Secretary to Government

Memo No. 23691 (95)
F

Date: 23-06-12

Copy forwarded to all Officers and Branches of FD for information.

Don

23-6-12
Joint Secretary to Government

Memo No. 23692 /F

Date: 23-6-12

Copy forwarded to the Head of Portal Group, IT Centre, Odisha Secretariat for information and necessary action.

He/ She is requested to launch this Office memorandum in the website of Finance Department for general information.

Don

23-6-12
Joint Secretary to Government

Memo No. 23693 /F

Date: 23-6-12

Copy forwarded to M/s. Luminous Infoways Pvt Ltd., C/o. RTI Central Monitoring Mechanism (CMM), I & PR Department, Government of Odisha for publishing the O.M. in the RTI Portal

Don

23-6-12
Joint Secretary to Government

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Guaranteed File



Government of Odisha
School & Mass Education Department

No. VIII (B) SME(X)-104/2012. 18340 /SME.,Dt. 13-7-12
From,

Sri R.N.Nayak, O.A.S.(SAG),
Addl. Secretary to Government.

To

All Directors under S & M.E. Department.

Sub: Absence from duty on maternity ground by Female Contractual Employees engaged in different Departments of Government.

Sir,

I am directed to enclose herewith a copy of the Circular No.12383(225)/F, dated 31.3.2012 of the Finance Department on the above subject and to request that the decision of Government as outlined therein may be followed in respect of all female contractual employees engaged under the S & M.E. Department.

Yours faithfully,

[Signature]
Addl. Secretary to Government.

Memo No. 18340 /SME.,Dt. 13-7-12

Copy along with copy of the enclosure forwarded to All District Education Officers/All D.I. of Schools for information and necessary action.

[Signature]
Addl. Secretary to Government.

No. mom

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