



## Shri Gangadhar Sahoo, OAS

State Nodal Officer (MDM)  
State Project Management Unit (MDM)&  
Ex-Officio Joint Secretary to Govt.  
School & Mass Education Department, Odisha



No. 34 /SPMU., Date. 07-01-2017  
S&ME(MDM)- 779/2016

To

All District Education Officers,

**Sub:- Submission of Annual Work Plan & Budget for the year 2017-18.**

Madam/Sir,

With reference to the subject cited above, I am directed to say that major issues concerning the Annual Work Plan & Budget exercise for the year 2017-18 for "Mid-Day Meal Scheme" (MDMS). As you are aware, preparation of comprehensive plan is the stepping stone towards achieving the objectives of the programme.

2. Following are the pre-requisite steps for submission of Annual Work Plan & Budget for the year 2017-18:-
  - i. Plan should be approved by District Steering cum Monitoring Committee (DSMC).
  - ii. A confirmation should be submitted that
    - a) Funds are released through e-transfer from District/ Block to 100% schools.
    - b) 100% payment of cost of food grains has been made to FCI up to previous month of PAB meeting.
    - c) All the pending bills of FCI for the previous years, if any, have been paid.
  - iii. Automated Monitoring System should have been operationalised.
  - iv. Annual and Monthly data entry for the FY 2016-17 should be completed up to the previous month of PAB meeting.
  - v. Plan should also be submitted through MDM-MIS portal.
  - vi. Action plan for the testing of food samples, Number of food samples tested by accredited labs and findings.
  - vii. Plan should be submitted duly signed by the District Education Officer of the District within the scheduled date.
  - viii. Progress on construction of kitchen-sheds.
  - ix. Progress on procurement of kitchen Devices.

3. The Appraisal Schedule of the Programme Approval Board - Mid Day Meal (PAB-MDM) is annexed at **Annexure-I**.
4. The Annual Work Plan & Budget proposals consist of (i) **Write-up portion** and (ii) Formats in tabular form (**Table AT-1 to AT-31**).
5. You are requested to advise the concerned officials to go through the formats of the District Plan for preparing a comprehensive Annual Work Plan & Budget proposal for 2017-18. The formats and guidelines for District Plan (**Copy enclosed**) and the same can also be downloaded from MDM website [www.mdmodisha.nic.in](http://www.mdmodisha.nic.in).

This may be treated as **TOP PRIORITY**.

Yours faithfully,

  
State Nodal Officer (MDM) &  
Ex-Officio Joint Secretary to Govt.

Memo No. **35** /SPMU, Dt. **07-01-2017**

Copy forwarded to all Collectors for kind information and necessary action.

  
State Nodal Officer (MDM) &  
Ex-Officio Joint Secretary to Govt.

Memo No. **36** /SPMU, Dt. **07-01-2017**

Copy forwarded to the P.S to Commissioner-cum-Secretary, S&ME Department for kind information of Commissioner-cum-Secretary.

  
State Nodal Officer (MDM) &  
Ex-Officio Joint Secretary to Govt.



**Annexure-I**

**MID DAY MEAL SCHEME  
AWP&B 2017-18 – Appraisal Schedule**

Sl.	District	Date of submission of AWP&B 2017-18	Remarks
	<b>BATCH-I</b>		
1	ANGUL	<b>24.01.2017</b>	
2	BALASORE		
3	BARAGARH		
4	BHADRAK		
5	BOLANGIR		
6	BOUDH		
7	CUTTACK		
8	DEOGARH		
9	DHENKANAL		
10	GAJAPATI		
11	GANJAM		
12	JAGATSINGHPUR		
13	JAJPUR		
14	JHARSUGUDA		
15	KALAHANDI		
	<b>BATCH-II</b>		
16	KANDHAMAL	<b>25.01.2017</b>	
17	KENDRAPARA		
18	KEONJHAR		
19	KHURDHA		
20	KORAPUT		
21	MALKANGIRI		
22	MAYURBHANJ		
23	NAWARANGPUR		
24	NAYAGARH		
25	NUAPADA		
26	PURI		
27	RAYAGADA		
28	SAMBALPUR		
29	SONEPUR		
30	SUNDERGARH		